

Reference letter



Passau, 19. February 2014

To whom it may concern

I am pleased to provide a reference for Mr. Mohammad Khayrul Hasan who has been a volunteer for “*Gemeinsam leben & lernen in Europa*” since August 2013.

“*Gemeinsam leben & lernen in Europa*” is a private, non-profit, grassroots NGO situated in Passau, Germany. We are organising projects and events to target awareness-raising on our five main themes: a) promoting volunteering, b) fighting racism and xenophobia, c) social and professional integration of disadvantaged, d) gender equalities and e) cooperation with Europe. Yearly we train and coordinate around 120 volunteers in 20 to 30 different projects and activities, reaching over 1000 and more users. We work regionally, nationally and at European level.

Mr. Mohammad Khayrul Hasan has been working as a Graphic Design Consultant in our organisation. His major responsibilities include creative design and layout for digital and press media. During his involvement in this organization, Mr. Hasan designed and improved designs of existing services products and materials. For a transnational partnership he helped us to produce and edit a digital film on intergenerational dialogue. He also supported us in organizing events such as a fair for volunteers or a transnational meeting and participated in other voluntary services.

Mr. Hasan has advanced skills on graphic design and various applications software. He is sincere to his work. Friendliness and dedication to team work are assets of Mr. Hasan. He has a very good learning spirit and loves to accept challenges, such as working in a German speaking environment.

Currently Mr. Hasan is looking for professional engagement in Germany. In summary, I recommend Mr. Hasan for a position or endeavor in the field of Graphic design that he may seek to pursue. He will be a valuable asset for any organization or company.

If you have any questions, please do not hesitate to contact me.

I wish Mr. Hasan all success in his future endeavor.

Sincerely,

Perdita Wingerter
(Managing director)